

**Lester Public Library of Arpin Meeting Agenda**  
**8091 Cty Rd. E., Arpin, WI 54410 May 13, 2024, at 7 p.m.**

Called to Order: 7:03

Present: Jill Richardson, Annette Pyke, Melissa Hardinger,

Absent: Steve Van Wyhe, Tiffany Draeger

Guests: Stacy Kundinger, Karmen Bouma

**ACTION ITEMS**

**Approve April 2024 minutes**

Move to accept April minutes as presented.

Motion made by Melissa Hardinger, Seconded by Jill Richardson

**Approve April 2024 expenses**

Move to accept April expenses as presented.

Motion made by Jill Richardson, Seconded by Melissa Hardinger

**Approve April 2024 payroll**

Move to accept April payroll as presented.

Motion made by Jill Richardson, Seconded by Melissa Hardinger

**Library Director Report & Updates:**

- Programming updates - went quite well and on to the summer program
- SCLS Foundation Donation - there was a donation
- The passing of Charles Lester - wind chimes purchased in his honor

**Board Discussion:**

- Loan Policy Review - added info regarding the Tonies and Toniebox
- Library Assistant Review & Wage Adjustment - group reviewed the document
- Library Assistant Job Description Update - clarification updates reviewed

**Approve Updates/Changes to the Loan Policy**

Move to accept the Loan Policy with changes.

Motion made by Jill Richardson Seconded by Melissa Hardinger

**Approve Library Assistant Review**

Move to accept the Library Assistant review with wage increase.

Motion made by Melissa Hardinger Seconded by Jill Richardson

**Approve Library Assistant Job Description update**

Move to accept the Library Assistant Job Description update with changes.

Motion made by Melissa Hardinger Seconded by Jill Richardson

Motion to adjourn by Jill Richardson seconded by Melissa Hardinger. 7: 34 p.m.

**Next meeting will be held Monday, June 10 at 7 p.m. Meetings are open to the public.**