

Lester Public Library of Arpin Meeting Minutes

8091 County Road E, Arpin, WI 54410 February 11th, 2021 at 7 p.m.

In compliance with COVID-19 guidelines, meetings will be held at the Arpin Safety Building until further notice.

Called to Order by President Jill Richardson at 7:01 p.m.

Present: Jill Richardson, Lesley Bauer, Steve Van Wyhe, Annette Pyke, Melissa Hardinger

Absent:

Additional Attendees: Director Stacy Kunding, Town Treasurer Karmen Bouma

Approve January 2021 minutes

Move to accept January minutes with changes (remove line from board discussion regarding money allocated from 2014 Alexander Foundation Grant).

Motion made by Jill Richardson, Seconded by Steve Van Wyhe, Motion passed.

Approve January 2021 expenses

Move to accept January expenses as presented.

Motion made Jill Richardson, Seconded by Melissa Hardinger, Motion passed.

Approve January 2021 payroll

Move to accept January payroll as presented.

Motion made by Jill Richardson, Seconded by Lesley Bauer, Motion passed.

Library Director Report:

- Copier & electrical work update: new copier installed, \$0.20 for black and white, \$0.50 for color copies; electrical work was completed with new surge protector strip for corner computer and copy machine, locking case on thermostat, removed switch from patron computer
- Library painting update: main part of library is completed; next project is foyer. Looking into relocating VFW photos to reference room, drywall is peeling/flaking on wall in foyer's NE corner. Back hallway by door – flooring is bubbled. Possibility of getting someone from Town to look at before painting. Remaining painting: foyer, back hallway, reference room, words in children's area.
- Logo: final stages, will have three styles. One for website, Facebook, and print.
- Annual report progress: is finished, Jill has signed off. Several areas were down compared to last year, likely due to COVID restrictions, but wireless visit counts were up.
- Planning on doing Summer Learning Program.

Board Discussion:

- Nomination of Officers
 - President – Jill Richardson accepted, Motion to approve by Lesley Bauer, Seconded by Steve Van Wyhe, Motion passed.
 - Vice President – Melissa Hardinger accepted, Motion to approve by Steve Van Wyhe, Seconded by Jill Richardson, Motion passed.
 - Secretary – Lesley Bauer accepted, Motion to approve by Jill Richardson, Seconded by Steve Van Wyhe, Motion passed.

Motion to adjourn into closed session to discuss Director review/wage increase

Motion made by Jill Richardson, Seconded by Steve Van Wyhe, Motion passed at 7:34 p.m.

Call to Order closed session at 7:35 p.m.

Present: Jill Richardson, Lesley Bauer, Steve Van Wyhe, Annette Pyke, Melissa Hardinger

Absent:

Abstained:

Board Discussion:

- Director review

Motion to adjourn closed session

Motion made by Jill Richardson, Seconded by Steve Van Wyhe, Motion passed at 7:59 p.m.

Call to resume open session at 7:59 p.m.

Present: Jill Richardson, Lesley Bauer, Steve Van Wyhe, Annette Pyke, Melissa Hardinger

Absent:

Additional Attendees: Director Stacy Kunding

Approve Director wage increase

Move to accept Director wage increase as discussed in closed session.

Motion made by Jill Richardson, Seconded by Melissa Hardinger, Motion passed.

Motion to adjourn by Steve Van Wyhe, Seconded by Lesley Bauer at 8:00 p.m.

Next meeting will be held Monday, March 8th at 7 p.m. Meetings are open to the public.