

Lester Public Library of Arpin Meeting Minutes

8091 Cty Rd. E., Arpin, WI 54410 Tuesday, Feb 5, 2019 at 7 p.m.

Called to Order by President Judy Carlson at 7:00 p.m.

Present: Katie Hartwig, Judy Carlson, Stacy Kundinger, Rebeca Niese, Lesley Bauer, and Jill Richardson

Absent: Jonni-rae Grancorvitz

Additional Attendee: Interim Library Director James Bauer

Approve January 2019 minutes

Move to accept January minutes as presented.

Motion made by Katie Hartwig, Seconded by Rebecca Niese, Motion passed.

Approve January 2019 closed session minutes

Move to accept January 2019 closed session minutes as presented.

Motion made by Katie Hartwig, Seconded by Jill Richardson, Motion passed.

Approve January 2019 expenses

Move to accept January expenses as presented.

Motion made by Jill Richardson, Seconded by Stacy Kundinger, Motion passed.

Approve January 2019 payroll

Move to accept January payroll as presented.

Motion made by Stacy Kundinger, Seconded by Lesley Bauer, Motion passed.

Discuss/Approve New Library Materials Loan Policy

According to the new LPLA Loan Policy, borrowed items damaged or unusable for further lending will be subject to a fine or prorated replacement cost, based on the assessed condition at time of check out. Under new policy guidelines, Launchpads can be checked out (1 per family) for a one-week period but may be renewed **twice**. Launch Pads must be returned inside the library - not in the drop box. Damage or replacement costs for Launch Pads were included in this policy, as follows: Protective Bumper \$10, Carrying Case \$10-\$15, USB cord \$7-\$10, Adaptor \$10, Launch Pad \$100-\$250 (dependent on individual replacement cost).

Move to accept LPLA Loan Policy with changes.

Motion made by Rebecca Niese, Seconded by Katie Hartwig, Motion passed.

Library Director Report:

- Recent purchases for the library include additional shelving and a Nintendo Switch (available for in-library use only).
- Artists with Disabilities display will be held at the Library May – June. \$150 will be used from the Summer Learning Program budget for presenting speaker.
- The Library has done research to determine the equivalency of our in-library Ancestry program vs Ancestry World Explorer personal subscription. The Library's Ancestry package is equivalent to Ancestry World Explorer apart from its inability for creating/changing family tree information and access to newspaper database.
- The Library is considering student volunteers to aide with website and social media pages. Contact has been made with Auburndale High School with the potential of three student volunteers.

Board Report/Discussion

- The Board has received three applications for Library Director. Interviews will begin the week of Feb. 11th
- The A to Z Author's Challenge has begun. Prize ideas will be tabled for March meeting.
- The issues of protective pillars for the front of the library and propane bid comparisons will be presented to the Arpin Town Board at their next meeting.
- LPLA Closure Policy will be re-examined at the March 4th meeting.

- Discussion of possibly designating a LPLA board member liaison between Library and Town Board will be added to the March 4th meeting agenda.

Officers for the next year were nominated and approved by the Board as follows:

President • Jill Richardson-accepted, Motion to approve by Stacy Kunding, Seconded by Katie Hartwig, Motion passed.

Vice President • Katie Hartwig-accepted, Motion to approve by Jill Richardson, Seconded by Stacy Kunding, Motion passed.

Secretary • Stacy Kunding-accepted, Motion to approve by Jill Richardson, Seconded by Katie Hartwig, Motion passed.

Motion to adjourn by Katie Hartwig, Seconded by Lesley Bauer at 8:28 p.m.

Meeting Re-opened 8:39 p.m.

Discuss/Approve LPLA 2018 Annual Report

Move to accept the LPLA 2018 Annual Report as presented.

Motion made by Rebecca Niese, Seconded by Jill Richardson, Motion passed.

Motion to adjourn by Katie Hartwig, Seconded by Lesley Bauer at 8:41 p.m.

Next meeting will be held Monday, March 4, 2019 at 7 p.m. Meetings are open to the public.