

Lester Public Library of Arpin Meeting Minutes

8091 Cty Rd. E., Arpin, WI 54410 Monday, December 3, 2018 at 7 p.m.

Called to Order: 7:01 p.m.

Present: Katie Hartwig, Judy Carlson, Stacy Kunding, Lesley Bauer, Jill Richardson and Karmen Bouma

Absent: Jonni-rae Grancorvitz and Rebecca Niese

Approve November 2018 minutes

Move to accept November minutes as presented.

Motion made by Lesley Bauer, Seconded by Stacy Kunding, Motion passed.

Approve November 2018 expenses

Move to accept November expenses as presented.

Motion made by Stacy Kunding, Seconded by Lesley Bauer, Motion passed.

Approve November 2018 payroll

Move to accept November payroll with the addition of Ken Albright's hours.

Motion made by Katie Hartwig, Seconded by Jill Richardson, Motion passed.

Discuss/Approve LPLA Loan Policy, Salary Adjustment Policy and Employment Application

Tabled for January meeting

Discuss/Approve Subscription to SCLS Internet Service

Motion made by Judy Carlson, Seconded by Jill Richardson.

Library Report:

- Library vacuum cleaner needs to be replaced. New one will be purchased with \$250.00 limit.
- Garbage and recycling pickup will be taken care of by Larry Schupe.
- Library will meet with Provision Partners to discuss propane pricing.
- Culligan stock levels will be reduced from eight to five containers.
- James Bauer will be authorized on VISA card to make needed Library purchases.
- Library Holiday Wish list – will be available to patrons who would like to donate needed supplies or materials to the Library.

Motion to adjourn by Katie Hartwig, Seconded Stacy Kunding at 9:05 p.m.

Next meeting will be held Monday, January 7, 2019 at 7 p.m. Meetings are open to the public.