

# **Lester Public Library of Arpin Meeting Minutes**

8091 County Road E, Arpin, WI 54410 May 1, 2017 at 7 p.m.

Called to Order: 7:00 p.m.

Present: Katie Hartwig, Beth Martin, Judy Carlson, Ronda Stoffel, Mary Jo Krings, Rebecca Neise, Jenna Johnsrud, & Karmen Bouma

Absent: Jonni-rae Grancorvitz

## **ACTION ITEMS**

### **Approve April 2017 minutes**

Move to accept April minutes as presented.

Motion made by Judy Carlson, Seconded by Jenna Johnsrud, Motion passed.

### **Approve April 2017 expenses**

Move to accept April expenses as presented.

Motion made Judy Carlson, Seconded by Mary Jo Krings, Motion passed.

### **Approve April 2017 payroll**

Move to accept April payroll as presented.

Motion made by Jenna Johnsrud, Seconded by Ronda Stoffel, Motion passed.

### **Policy Manual Reviews for May's Board Meeting:**

- Volunteer Agreement & Application
- Library Director Job Description & Evaluation
- Library Assistant Job Description & Evaluation
- Employment Policy

### **Library Director Report**

- Summer Learning Program:
  - People with Disabilities Traveling Exhibit (2 months) & 1-day Presenter
    - Insurance covers exhibits up to \$25,000 and VSA will provide an inventory sheet prior to arrival of exhibit.
- Tree Donation from Kevin Krings at ArborVantage. Also came to Story Hour on May 5, 2017.
- Story Hour-Last day was May 19<sup>th</sup>.
- Book Club's last day was May 22 and will start again in August.
- Book Club for Men was put together and will start in June.

Motion to adjourn by Ronda Stoffel, Seconded by Mary Jo Krings at 7:30 p.m.

**Next meeting will be held Monday, June 5<sup>th</sup>, 2017 at 7 p.m. Meetings are open to the public.**