

# Lester Public Library of Arpin Meeting Agenda

8091 Cty Rd. E., Arpin, WI 54410 April 3, 2017 at 7 p.m.

Called to Order: 6:58

Present: Ronda Stoffel, Jill Richardson, Mary Jo Krings, Judy Carlson, Rebecca Neise, Jenna Johnsrud, Katie Hartwig, Beth Martin

Absent: Jonni-rae Grancorvitz

Guests:

## ACTION ITEMS

### **Approve March 2017 minutes**

Move to accept March minutes as presented.

Motion made by Judy Carlson, Seconded by Ronda Stoffel, Motion passed.

### **Approve March 2017 expenses**

Move to accept March expenses as presented.

Motion made by Judy Carlson, Seconded by Mary Jo Krings, Motion passed.

### **Approve March 2017 payroll**

Move to accept March 2017 payroll as presented.

Motion made by Rebecca Neise, Seconded by Judy Carlson, Motion passed.

## **DISCUSSION ITEM**

Promotions from library aide to library assistant: summary of conversations with variety of sources.

\*Motion made by Judy Carlson to promote James to Library Assistant effective as of April 1, Seconded by Mary Jo Krings, Motion passed.

-Board of Trustees needs to develop a promotion policy, bring ideas to next board meeting of what should be included in the policy.

### **Approve Policies**

Policy Manual Reviews: Volunteer Agreement & App., Lib. Director Job Eval & Description, Lib Assist Job Description & Eval.):

-Policies were revamped/reviewed and will be approved at the next board meeting.

### **Library Director Report**

Summary of advice elicited from various sources regarding promotions from within Peeps Contest, Judging Tues., April 11, 6 p.m.

Antique Appraisal Event: Friday, March 24, 1-4 p.m.

28 items \$420 \$280 to Moran \$140 to library

SLP: People with disabilities Traveling Exhibit (2 months) and 1-day presenter

Ann McLelland, Easter fun foods, Friday, April 7, 1-3 p.m.

Zumba: last day will be April 25. Will reconsider after Labor Day

Motion to adjourn by Judy Carlson seconded by Mary Jo Krings at 8:20 p.m.

**Next meeting will be held Monday, May 1, 2017 at 7 p.m. Meetings are open to the public.**