

Lester Public Library of Arpin Meeting Minutes

8091 County Road E, Arpin, WI 54410 Dec. 5, 2016 at 7 p.m.

Called to Order: 7:05 p.m.

Present: Katie Hartwig, Beth Martin, Judy Carlson, Jenna Johnsrud, Mary Jo Krings, Ronda Stoffel, Jill Richardson, Rebecca Neise, & Jonni-rae Grancorvitz

ACTION ITEMS

Approve November 2016 minutes

Move to accept November minutes as presented.

Motion made by Mary Jo Krings, Seconded by Judy Carlson, Motion passed.

Approve November 2016 expenses

Move to accept November expenses as presented.

Motion made by Ronda Stoffel, Seconded by Jenna Johnsrud, Motion passed.

Approve November 2016 payroll

Move to accept November payroll as presented.

Motion made by Judy Carlson, Seconded by Mary Jo Krings, Motion passed.

- Ken Albrecht's hours for 2016 are shown in the November payroll thus inflating hours and payroll liability in expenses.
- Beth Martin's annual increase is reflected in payroll. Hire date was November 11th.

Action/Discussion

- Library Director's annual review due at January Meeting.
- Holiday Gift Cards for Library Staff was approved by Library Board.

Library Director Report

Angel Tree: The first batch of tags were taken within two days. More should be coming. Lester Public Library is the only 4H tree in the county that completes the entire tree every holiday season.

Zumba: Cancelled for December 6th due to Scholastic Book Fair, but will resume December 13th. Typically has 3-9 participants each week.

Scholastic Book Fair: December 2nd-8th. We are stretching sales out through December 10th. The Library will be open during Arpin's Holiday Parade for families to get last minute shopping done. Pick up is scheduled for December 13th. Online shopping is available as well.

Christmas Cookies and Cider: Offered to patrons and shoppers on December 3rd. The library will have extended hours through 3 p.m. for shoppers.

Antique Appraisal Event: Scheduled for Friday, March 24th, 1-4 p.m.

Library Programming:

- Library Director has started planning January and February programming.
- Planning has begun for the Summer Reading Program: "Building a Better World"
 - Home Builders Association will be presenting.
 - Possibility of having the 3D Printer in the Library for the Teen Program.

Elections: Officer Elections will be held in February.

Motion to adjourn by Judy Carlson, Seconded by Ronda Stoffel at 7:45 p.m.

Next meeting will be held Monday, January 2nd, 2017 at 7 p.m. Meetings are open to the public.