

Lester Public Library of Arpin Meeting Agenda
8091 Cty Rd. E., Arpin, WI 54410 February 12, 2024, at 7 p.m.

Called to Order: 7:04

Present: Jill Richardson, Melissa Hardinger, Annette Pyke, Tiffany Draeger, Steve Van Wyhe

Absent: Karmen Bouma

Guests: Stacy Kundinger

ACTION ITEMS

Approve January 2024 minutes

Move to accept January minutes as presented.

Motion made by Melissa Hardinger, Seconded by Jill Richardson

Approve January 2024 expenses

Move to accept January expenses as presented.

Motion made by Jill Richardson, Seconded by Melissa Hardinger

Approve January 2024 payroll

Move to accept January payroll as presented.

Motion made by Melissa Hardinger, Seconded by Jill Richardson

Library Director Report & Updates:

- Annual Report Review -different areas reviewed that are part of this report
- New staff member - has been added and is currently training
- Spring Programming Plan - going very well with plans for additional activities
- 2024 Budget Amendments - reviewed the budget

Board Discussion:

- Patron use of the Library – consider policy update - plan is to review at next month’s meeting
- Budget Amendments - reviewed different areas that are part of the report and future needs
- Election of Officers - see below reference
- Director Annual Review - see below reference

Approve the Amended 2024 Library Budget

Move to accept the Amended 2024 Library Budget as presented.

Motion made by Jill Richardson, Seconded by Steve Van Wyhe

Nomination and approval of Library Board President

Motion made by Jill Richardson to nominate Melissa Hardinger as Library Board President, Seconded by Tiffany Draeger.

Move to accept Melissa Hardinger as Library Board President by Jill Richardson, Seconded by Tiffany Draeger

Nomination and approval of Library Board Vice President

Motion made by Melissa Hardinger to nominate Tiffany Draeger as Library Board Vice President, Seconded by Jill Richardson.

Move to accept Tiffany Draeger as Library Board Vice President by Melissa Hardinger, Seconded by Jill Richardson

Nomination and approval of Library Board Secretary

Motion made by Jill Richardson to nominate Annette Pyke as Library Board Secretary, Seconded by Melissa Hardinger.

Move to accept Annette Pyke by Melissa Hardinger as Library Board Secretary, seconded by Jill Richardson

Motion to adjourn into closed session to discuss Director review/wage increase.

Motion made by Melissa Hardinger, Seconded by Jill Richardson. 7:50 p.m.

Call to order closed session: 7:51

Present: Jill Richardson, Steve Van Wyhe, Annette Pyke, Melissa Hardinger, Tiffany Draeger

Absent:

Abstained:

Board Discussion:

- Director review - gathered information for appraisal

Motion to adjourn closed session by Melissa Hardinger, seconded by Tiffany Draeger, 8:10 pm

Call to resume Open Session: Melissa Hardinger

Present: Melissa Hardinger, Tiffany Draeger, Steve Van Wyhe, Jill Richardson, Annette Pyke

Absent:

Guests:

Approve Director wage increase

Move to accept Director wage increase as discussed in closed session.

Motion made by Jill Richardson, Seconded by Melissa Hardinger

Old Business:

Future Agenda Items:

- Policy 13.D.2 review
- Behavior policy update
- Bylaws review

Motion to adjourn by Jill Richardson, seconded by Melissa Hardinger. 8:12 p.m.

Next meeting will be held Monday, March 11th at 7 p.m. Meetings are open to the public.