

Lester Public Library of Arpin Meeting Agenda
8091 Cty Rd. E., Arpin, WI 54410 October 9, 2023, at 7 p.m.

Called to Order: 7:01

Present: Jill Richardson, Tiffany Draeger, Annette Pyke

Absent: Melissa Hardinger, Steve Van Wyhe

Guests: Stacy Kunding, Karmen Bouma

ACTION ITEMS

Approve September 2023 minutes

Move to accept September minutes as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger

Approve September 2023 expenses

Move to accept September expenses as presented.

Motion made by Jill Richardson , Seconded by Tiffany Draeger

Approve September 2023 payroll

Move to accept September payroll as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger

Library Director Report & Updates:

- Fall/Winter Programming - several educational programs scheduled which were described. November plan underway as well.
- Carpet Cleaning - scheduled to be cleaned
- Budget Update - not sure of expected funding and plan to finalize it once all information is available

Board Discussion:

- Staff Holiday Bonuses - see amounts below
- School Sponsor Inquiry - reasons reviewed not to participate
- Volunteer Policy & Agreement Review - see below
- Library Assistant Job Description Review - see below

Approve Library Staff Holiday Bonuses

Move to accept Library Staff Holiday Bonuses in amounts of: \$50 for staff, \$100 for Director.

Motion made by Jill Richardson, Seconded by Annette Pyke

Approve Volunteer Policy & Agreement

Move to accept Volunteer Policy & Agreement as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger

Approve Library Assistant Job Description

Move to accept Library Assistant Job Description as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger

Old Business:

Future Agenda Items:

Motion to adjourn by Tiffany Draeger, seconded by Annette Pyke. 7:15 p.m.

Next meeting will be held Monday, November 13 at 7 p.m. Meetings are open to the public.